

# Madison County Public Library

## 2016 Kentucky Annual Report of Public Libraries

CURRENT YEAR

*PREVIOUS YEAR*

### General Information (A1 - A16)

|  |                              |                               |  |
|--|------------------------------|-------------------------------|--|
| A1   | County                       | Madison                       | <i>Madison</i>                           |
| A2   | Estimated Population         | 87,824                        | <i>87,340</i>                            |
| A3   | Library Name                 | Madison County Public Library | <i>Madison County<br/>Public Library</i> |
| Street Address   |                              |                               |  |
| A4   | Street Address               | 507 West Main Street          | <i>507 West Main Street</i>              |
| A5   | City                         | Richmond                      | <i>Richmond</i>                          |
| A6   | Zip Code                     | 40475                         | <i>40475</i>                             |
| Mailing Address  |                              |                               |  |
| A8   | Mailing Address              | 507 West Main Street          | <i>507 West Main Street</i>              |
| A9   | City                         | Richmond                      | <i>Richmond</i>                          |
| A10  | Zip Code                     | 40475                         | <i>40475</i>                             |
| A12  | Phone                        | (859) 623-6704                | <i>(859) 623-6704</i>                    |
| Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75) |                              |                               |  |
| A14  | Real                         | 5.6                           | <i>5.6</i>                               |
| A15  | Personal                     | 8.5                           | <i>8.5</i>                               |
| A16  | Motor Vehicle/Water<br>Craft | 3.5                           | <i>3.5</i>                               |

### Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

#### Local Government Revenue

|    |  |             |                    |
|----|--|-------------|--------------------|
| B1 | Library Tax  | \$2,930,700 | <i>\$2,822,517</i> |
| B2 | Other  | \$0         | <i>\$0</i>         |
| B3 | <b>Local Government<br/>Revenue Total (B1 +<br/>B2):</b> | \$2,930,700 | <i>\$2,822,517</i> |

#### State Government Revenue

|    |                 |          |                 |
|----|-----------------|----------|-----------------|
| B4 | State Aid Grant | \$38,144 | <i>\$38,144</i> |
|----|-----------------|----------|-----------------|

|                            |  |             |             |
|----------------------------|--|-------------|-------------|
| B5                         | Construction<br>Debt-Assistance Grant                                      | \$0         | \$0         |
| B6                         | Other State Government<br>Revenue  | \$0         | \$0         |
| B7                         | <b>State Government<br/>Revenue Total (sum B4<br/>through B6)</b>          | \$38,144    | \$38,144    |
| Federal Government Revenue |  |             |             |
| B9                         | Prime Time Family<br>Reading Time  | \$0         | \$0         |
| B10                        | Library<br>Outreach/Bookmobile<br>Grant                                    | \$0         | \$0         |
| B11                        | Preventing Summer<br>Reading Loss - Fueling<br>the Mind (Read and<br>Feed) | \$0         | \$0         |
| B12                        | Other Federal<br>Government Revenue  | \$0         | \$0         |
| B13                        | <b>Federal Government<br/>Revenue Total (sum B8<br/>through B12)</b>       | \$0         | \$0         |
| B14                        | Other Operating<br>Revenue   | \$136,111   | \$190,462   |
| B15                        | <b>Total Operating<br/>Revenue (B3 + B7 +<br/>B13 + B14):</b>              | \$3,104,955 | \$3,051,123 |

## Operating Expenditures (C1 - C41)

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

### Collection Expenditures

|    |  |           |           |
|----|--|-----------|-----------|
| C1 | Print Materials  | \$209,243 | \$220,456 |
| C2 | Electronic Materials<br>Expenditures                     | \$25,208  | \$18,528  |
| C3 | Audiovisual Materials                                    | \$81,814  | \$95,733  |
| C4 | Electronic Collections                                   | \$43,640  | \$52,249  |
| C5 | Other Library Materials                                  | \$658     | \$1,860   |
| C6 | <b>Collection Expenditures<br/>Total (C1 through C5)</b> | \$360,563 | \$388,826 |

### Salary Expenditures

|     |  |             |             |
|-----|--|-------------|-------------|
| C7  | Library Director                               | \$73,979    | \$72,092    |
| C8  | Other Library Personnel                        | \$1,078,008 | \$987,194   |
| C10 | <b>Salary Expenditures<br/>Total (C7 + C8)</b> | \$1,151,987 | \$1,059,286 |

### Fringe Benefits

|     |   |           |           |
|-----|---|-----------|-----------|
| C11 | Required Fringe<br>Benefits             | \$104,831 | \$119,029 |
| C12 | Retirement (Employer's<br>Share)        | \$218,354 | \$190,713 |
| C13 | Medical Insurance<br>(Employer's Share) | \$202,067 | \$205,586 |
|     |   |           | \$0       |

|                  |   |                              |                                     |
|------------------|---|------------------------------|-------------------------------------|
| C14              | Other   |                              |                                     |
| C15              | <b>Fringe Benefits Total</b><br>(C11 + C12 + C13 + C14):  | \$525,252                    | \$515,328                           |
| C16              | <b>Total Staff Expenditures</b> (C10 + C15)   | \$1,677,239                  | \$1,574,614                         |
| Other Operations |   |                              |                                     |
| C17              | Building Repair   | \$23,446                     | \$170,889                           |
| C18              | Building Maintenance  | \$99,780                     | \$86,344                            |
| C20              | Office Supplies,<br>Program Supplies,<br>Postage  | \$94,195                     | \$97,492                            |
| C21              | Insurance   | \$44,671                     | \$39,386                            |
| C22              | Public Relations  | \$30,367                     | \$33,248                            |
| C23              | Utilities   | \$45,714                     | \$48,892                            |
| C24              | Professional Fees   | \$156,181                    | \$33,541                            |
| C25              | Audit Fee   | \$5,355                      | \$5,250                             |
| C26              | Fiscal Year that Audit Covers   | FY 2014-2015                 | FY 2013-2014                        |
| C27              | What year was the library's last long range plan adopted?   | 2016                         | 2010                                |
| C28              | Repair and Replacement of Furnishings   | \$5,252                      | \$6,765                             |
| C29              | Other   | \$48,691                     | \$48,448                            |
| C30              | Specify   | rental, repair, phone, other | <i>rental, repair, phone, other</i> |
| C31              | Other   | \$83,792                     | \$72,495                            |
| C32              | Specify   | Circulation & processing     | <i>circulation &amp; processing</i> |
| C33              | <b>Total Other Operating Expenditures</b> (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31) | \$637,444                    | \$642,750                           |
| C34              | Bookmobile/Extended Services  | \$15,660                     | \$18,793                            |
| C35              | Continuing Education  | \$10,248                     | \$17,017                            |
| C36              | Operating Expenditures for Electronic Access  | \$68,733                     | \$25,113                            |
| C37              | <b>Total Operating Expenditures</b> (C6 + C16 + C33 + C34 + C35 + C36):                                     | \$2,769,887                  | \$2,667,113                         |

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include

expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

|     |                             |           |           |
|-----|-----------------------------|-----------|-----------|
| C38 | Capital Outlay Expenditures | \$27,145  | \$23,485  |
| C39 | Debt Service                | \$379,705 | \$429,539 |

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

|      |  |          |     |
|------|--|----------|-----|
| C40a | Local - Capital Revenue  | \$71,782 | \$0 |
| C40b | State - Capital Revenue  | \$0      | \$0 |
| C40c | Federal - Capital Revenue  | \$0      | \$0 |
| C40d | Other - Capital Revenue  | \$0      | \$0 |
| C40  | <b>Total Capital Revenue (C40a through C40d)</b>                       | \$71,782 | \$0 |
| C41  | Income from loans, bond issues, or other income not reported elsewhere | \$0      | \$0 |

**Branch Libraries (E1- E19)**

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

**INFORMATION FOR EACH BRANCH:**

Add a new group for each branch in the county.

**For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.**

|    |                     |                                      |   |
|----|---------------------|--------------------------------------|---|
| E1 | Branch Library Name | Madison County Public Library, Berea | <i>Madison County Public Library, Berea</i> |
| E2 | Street Address      | 319 Chestnut Street                  | <i>319 Chestnut Street</i>                  |
| E3 | City                | Berea                                | <i>Berea</i>                                |
| E4 | Zip Code            | 40403                                | <i>40403</i>                                |
| E6 | Phone               | (859) 986-7112                       | <i>(859) 986-7112</i>                       |

|        |   |          |          |
|--------|---|----------|----------|
| E8     | Square Footage  | 11,254   | 11,254   |
| E10    | Number of Groups Using Meeting Room   | 160      | 187      |
| E11    | Number of Meetings Held   | 206      | 241      |
| E12    | Library Visits  | 123,347  | 123,067  |
| E13    | Number of Registered Users  | 18,732   | 17,335   |
| E14    | Number of Uses [Sessions] of Public Internet Computers Per Year                               | 39,966   | 35,608   |
| E15    | Reference Transactions  | 24,982   | 23,848   |
| E16a   | Sunday Opening Time   | 1 PM     | 1pm      |
| E16b   | Sunday Closing Time   | 5 PM     | 5pm      |
| E16c   | Hours   | 4.00     | 4.00     |
| E16d   | Monday Opening Time   | 9 AM     | 9am      |
| E16e   | Monday Closing Time   | 8 PM     | 8pm      |
| E16f   | Hours   | 11.00    | 11.00    |
| E16g   | Tuesday Opening Time  | 9 AM     | 9am      |
| E16h   | Tuesday Closing Time  | 8 PM     | 8pm      |
| E16i   | Hours   | 11.00    | 11.00    |
| E16j   | Wednesday Opening Time  | 9 AM     | 9am      |
| E16k   | Wednesday Closing Time  | 8 PM     | 8pm      |
| E16l   | Hours   | 11.00    | 11.00    |
| E16m   | Thursday Opening Time   | 9 AM     | 9am      |
| E16n   | Thursday Closing Time   | 8 PM     | 8pm      |
| E16o   | Hours   | 11.00    | 11.00    |
| E16p   | Friday Opening Time   | 9 AM     | 9am      |
| E16q   | Friday Closing Time   | 6 PM     | 6pm      |
| E16r   | Hours   | 9.00     | 9.00     |
| E16s   | Saturday Opening Time   | 9 AM     | 9am      |
| E16t   | Saturday Closing Time   | 6 PM     | 6pm      |
| E16u   | Hours   | 9.00     | 9.00     |
| E17.3  | Number of Weeks Branch Library is Open  | 52       | 52       |
| E17    | All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u) | 66.00    | 66.00    |
| E17.3a | <b>Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)</b>                     | 52.00    | 52.00    |
| E18    | Number of Branches  | 1        | 1        |
| E19    | <b>Total Annual Hours Open</b>  | 3,432.00 | 3,432.00 |

## Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

|    |                                    |   |
|----|------------------------------------|---|
| F1 | License Number                     | 0 |
| F2 | Vehicle Year, Make, and Model      | 0 |
| F3 | Mileage on Odometer                | 0 |
| F4 | Owner of Vehicle                   |   |
| F5 | Number of Stops in an Average Week | 0 |

## Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

### INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

|     |   |                     |                            |
|-----|---|---------------------|----------------------------|
| G1  | License Number  | KY W6647            | <i>KY W6647</i>            |
| G2  | Serial Number   | WDOPF145785246414   | <i>WDOPF145785246414</i>   |
| G3  | Vehicle Year, Make, and Model                                   | 2008 Dodge Sprinter | <i>2008 Dodge Sprinter</i> |
| G4  | Owner of Vehicle  | state               | <i>state</i>               |
| G5  | Bookmobile Visits (number of persons entering the bookmobile)   | 8,881               | <i>9,186</i>               |
| G6  | Number of Registered Users                                      | 3,491               | <i>3,250</i>               |
| G7  | Number of Uses [Sessions] of Public Internet Computers Per Year | 0                   | <i>31</i>                  |
| G8  | Reference Transactions  | 2,826               | <i>2,478</i>               |
| G9  | Hours on the Road Per Week (but not serving patrons)            | 12                  | <i>12</i>                  |
| G9a | Sunday - Daily Hours Open to the Public                         | 0                   | <i>0</i>                   |
| G9b | Monday - Daily Hours Open to the Public                         | 6                   | <i>6</i>                   |
| G9c | Tuesday - Daily Hours Open to the Public                        | 6                   | <i>6</i>                   |

|       |  |       |       |
|-------|--|-------|-------|
| G9d   | Wednesday - Daily Hours Open to the Public   | 6     | 6     |
| G9e   | Thursday - Daily Hours Open to the Public  | 6     | 6     |
| G9f   | Friday - Daily Hours Open to the Public  | 0     | 0     |
| G9g   | Saturday - Daily Hours Open to the Public  | 0     | 0     |
| G9.3  | Number of Weeks Bookmobile is Open   | 50    | 50    |
| G9.3a | Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)                             | 50.00 | 50.00 |
| G10   | Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g) | 24.00 | 24.00 |
| G11   | Number of Bookmobiles  | 1     | 1     |

## Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

|                          |   |                               |                                      |
|--------------------------|---|-------------------------------|--------------------------------------|
| H1                       | Library Name  | Madison County Public Library | <i>Madison County Public Library</i> |
| H2                       | Street Address  | 507 West Main Street          | <i>507 West Main Street</i>          |
| H3                       | City  | Richmond                      | <i>Richmond</i>                      |
| H4                       | Zip Code  | 40475                         | <i>40475</i>                         |
| H6                       | Phone   | (859) 623-6704                | <i>(859) 623-6704</i>                |
| H8                       | Square Footage  | 18,236                        | <i>18,236</i>                        |
| H10                      | Number of Groups Using Meeting Room                             | 339                           | <i>456</i>                           |
| H11                      | Number of Meetings Held   | 587                           | <i>667</i>                           |
| H12                      | Library Visits  | 204,332                       | <i>221,528</i>                       |
| H13                      | Number of Registered Users                                      | 35,415                        | <i>33,587</i>                        |
| H14                      | Number of Uses [Sessions] of Public Internet Computers Per Year | 58,212                        | <i>53,606</i>                        |
| H15                      | Reference Transactions  | 32,450                        | <i>21,647</i>                        |
| Hours Open to the Public |   |                               |                                      |
| H16a                     | Sunday Opening Time   | 1 PM                          | <i>1pm</i>                           |
| H16b                     | Sunday Closing Time   | 5 PM                          | <i>5pm</i>                           |
| H16c                     | Hours   | 4.00                          | <i>4.00</i>                          |
| H16d                     | Monday Opening Time   | 9 AM                          | <i>9am</i>                           |
| H16e                     | Monday Closing Time   | 8 PM                          | <i>8pm</i>                           |
| H16f                     | Hours   | 11.00                         | <i>11.00</i>                         |

|      |   |       |       |
|------|---|-------|-------|
| H16g | Tuesday Opening Time  | 9 AM  | 9am   |
| H16h | Tuesday Closing Time  | 8 PM  | 8pm   |
| H16i | Hours   | 11.00 | 11.00 |
| H16j | Wednesday Opening Time  | 9 AM  | 9am   |
| H16k | Wednesday Closing Time  | 8 PM  | 8pm   |
| H16l | Hours   | 11.00 | 11.00 |
| H16m | Thursday Opening Time   | 9 AM  | 9am   |
| H16n | Thursday Closing Time   | 8 PM  | 8pm   |
| H16o | Hours   | 11.00 | 11.00 |
| H16p | Friday Opening Time   | 9 AM  | 9am   |
| H16q | Friday Closing Time   | 6 PM  | 6pm   |
| H16r | Hours   | 9.00  | 9.00  |
| H16s | Saturday Opening Time   | 9 AM  | 9am   |
| H16t | Saturday Closing Time   | 6 PM  | 6pm   |
| H16u | Hours   | 9.00  | 9.00  |
| H17  | <b>Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)</b> | 66.00 | 66.00 |
| H18  | Number of Weeks Main Library is Open  | 52    | 52    |

## Facility Info (I1 - I32)

### Square Footage

|    |  |        |        |
|----|--|--------|--------|
| I1 | Main Library (from H8)                   | 18,236 | 18,236 |
| I2 | Branch Libraries (sum of E8 branch data) | 11,254 | 11,254 |
| I3 | Total (I1 + I2)                          | 29,490 | 29,490 |

### No. of Groups Using Meeting Room

|    |   |     |     |
|----|---|-----|-----|
| I7 | Main Library (from H10)                   | 339 | 456 |
| I8 | Branch Libraries (sum of E10 branch data) | 160 | 187 |
| I9 | Total ( I7 + I8)                          | 499 | 643 |

### Number of Meetings Held

|     |   |     |     |
|-----|---|-----|-----|
| I10 | Main Library (from H11)                   | 587 | 667 |
| I11 | Branch Libraries (sum of E11 branch data) | 206 | 241 |
| I12 | Total (I10 + I11)                         | 793 | 908 |

### Library Visits

|     |   |         |         |
|-----|---|---------|---------|
| I13 | Main Library (from H12)                   | 204,332 | 221,528 |
| I14 | Branch Libraries (sum of E12 branch data) | 123,347 | 123,067 |
| I15 | Bookmobiles (sum of G5 branch data)       | 8,881   | 9,186   |



|   |  |          |          |
|---|--|----------|----------|
| I16   | Total (I13 + I14 + I15)                            | 336,560  | 353,781  |
| Number of Registered Users                                      |  |          |          |
| I17   | Main Library (from H13)                            | 35,415   | 33,587   |
| I18   | Branch Libraries (sum of E13 branch data)          | 18,732   | 17,335   |
| I19   | Bookmobiles (sum of G6 branch data)                | 3,491    | 3,250    |
| I20   | Total (I17 + I18 + I19)                            | 57,638   | 54,172   |
| Number of Uses [Sessions] of Public Internet Computers Per Year |  |          |          |
| I21   | Main Library (from H14)                            | 58,212   | 53,606   |
| I22   | Branch Libraries (sum of E14 branch data)          | 39,966   | 35,608   |
| I23   | Bookmobiles (sum of G7 branch data)                | 0        | 31       |
| I24   | Total (I21 + I22 + I23)                            | 98,178   | 89,245   |
| Reference Transactions  |  |          |          |
| I25   | Main Library (from H15)                            | 32,450   | 21,647   |
| I26   | Branch Libraries (sum of E15 branch data)          | 24,982   | 23,848   |
| I27   | Bookmobiles (sum of G8 branch data)                | 2,826    | 2,478    |
| I28   | Total (I25 + I26 + I27)                            | 60,258   | 47,973   |
| Public Service Hours per Year                                   |  |          |          |
| I29   | Main Library (H17 * H18)                           | 3,432.00 | 3,432.00 |
| I30   | Branch Libraries (sum of E17 branch data * E17.3a) | 3,432.00 | 3,432.00 |
| I31   | Bookmobiles (sum of G10 bookmobile data * G9.3a)   | 1,200.00 | 1,200.00 |
| I32   | Total ( I29 + I30 + I31)                           | 8,064.00 | 8,064.00 |

## Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

**To calculate FTEs for seasonal workers, I would use the following example:**

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$  hrs/wk
- $30/40 = .75$  FTEs
- $.75 * .25 = .1875$  FTE for entire year (based on working only three months)

|    |   |       |       |
|----|---|-------|-------|
| J1 | Number of Librarians with an ALA Accredited Master's Degree in Library Science  | 3.00  | 4     |
| J2 | Number of Librarians with Non ALA Accredited Master's Degree in Library Science | .0    | 0     |
| J3 | Number of Librarians with a Master's Degree NOT in Library Science              | 3.00  | 3     |
| J4 | Number of Librarians with a Bachelor's Degree in Library Science                | .0    | 0     |
| J5 | Number of Librarians with a Bachelor's Degree NOT in Library Science            | 2.00  | 1     |
| J6 | Number of Librarians with Less Than a Bachelor's Degree                         | .0    | 0     |
| J7 | <b>Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):</b>                          | 8.00  | 8.00  |
| J8 | All Other Paid Staff  | 31.25 | 29    |
| J9 | <b>Total Paid Employees (J7 + J8):</b>  | 39.25 | 37.00 |

## Library Collection (K1 -K17)

### Book Collection

|    |                                  |         |         |
|----|----------------------------------|---------|---------|
| K1 | Adult Fiction                    | 51,695  | 51,131  |
| K2 | Adult Nonfiction                 | 28,698  | 28,332  |
| K3 | Juvenile Fiction                 | 27,956  | 25,661  |
| K4 | Juvenile Nonfiction              | 11,593  | 11,784  |
| K5 | <b>Total (K1 + K2 + K3 + K4)</b> | 119,942 | 116,908 |

### Digital or Audiovisual Materials

|    |                            |         |        |
|----|----------------------------|---------|--------|
| K6 | Electronic Books (E-Books) | 116,515 | 91,455 |
|----|----------------------------|---------|--------|

### Electronic Collections (K7a - K7b):

Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the

collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

- Item #K7a Local/Other cooperative agreements
- Item #K7c (state government or state library)
- Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

|     |  |         |         |
|-----|--|---------|---------|
| K7a | Local/Other Cooperative Agreements   | 14      | 10      |
| K7b | State (State Government or State Library) ** Include <b>50 KYVL databases</b> ** | 50      | 32      |
| K7  | <b>Total Electronic Collections (K7a+K7b)</b>                                    | 64      | 42      |
| K9  | Audio - Physical Units   | 9,984   | 9,714   |
| K10 | Audio - Downloadable Units   | 28,807  | 19,282  |
| K13 | Video - Physical Units   | 20,773  | 17,926  |
| K14 | Video - Downloadable Units   | 1,758   | 1,318   |
| K15 | Other Material in Collection   | 1,453   | 425     |
| K16 | Current Print Serial Subscriptions   | 277     | 247     |
| K17 | <b>Book/Serial Volumes (K5 + K16)</b>  | 120,219 | 117,155 |

### Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

#### Book Circulation Adult Fiction

|    |                             |         |         |
|----|-----------------------------|---------|---------|
| L1 | Main Library                | 83,079  | 85,348  |
| L2 | All Branches                | 57,038  | 72,917  |
| L3 | Bookmobile/Outreach         | 8,853   | 9,565   |
| L4 | <b>Total (L1 + L2 + L3)</b> | 148,970 | 167,830 |

#### Book Circulation Adult Nonfiction

|    |              |        |        |
|----|--------------|--------|--------|
| L5 | Main Library | 20,438 | 19,625 |
| L6 | All Branches | 15,898 | 15,183 |

|    |                            |        |        |
|----|----------------------------|--------|--------|
| L7 | Bookmobile/Outreach        | 2,435  | 2,338  |
| L8 | <b>Total (L5 + L6+ L7)</b> | 38,771 | 37,146 |

Book Circulation Juvenile Fiction

|     |                              |        |        |
|-----|------------------------------|--------|--------|
| L9  | Main Library                 | 52,522 | 54,084 |
| L10 | All Branches                 | 34,230 | 29,837 |
| L11 | Bookmobile/Outreach          | 4,740  | 4,804  |
| L12 | <b>Total (L9 + L10+ L11)</b> | 91,492 | 88,725 |

Book Circulation Juvenile Nonfiction

|     |                                |        |        |
|-----|--------------------------------|--------|--------|
| L13 | Main Library                   | 11,706 | 11,710 |
| L14 | All Branches                   | 8,203  | 8,312  |
| L15 | Bookmobile/Outreach            | 1,505  | 1,247  |
| L16 | <b>Total (L13 + L14 + L15)</b> | 21,414 | 21,269 |

Book Circulation Total:

|     |  |         |         |
|-----|--|---------|---------|
| L17 | <b>Main Library (L1 + L5 + L9 + L13)</b>         | 167,745 | 170,767 |
| L18 | <b>All Branches (L2 + L6 + L10 + L14)</b>        | 115,369 | 126,249 |
| L19 | <b>Bookmobile/Outreach (L3 + L7 + L11 + L15)</b> | 17,533  | 17,954  |
| L20 | <b>Total (L4 + L8 + L12+ L16)</b>                | 300,647 | 314,970 |

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

|     |                                |        |        |
|-----|--------------------------------|--------|--------|
| L21 | Main Library                   | 8,089  | 8,354  |
| L22 | All Branches                   | 6,102  | 4,967  |
| L23 | Bookmobile/Outreach            | 830    | 653    |
| L24 | <b>Total (L21 + L22 + L23)</b> | 15,021 | 13,974 |

Audiovisual Circulation Other Audio

|     |                                |        |        |
|-----|--------------------------------|--------|--------|
| L25 | Main Library                   | 5,286  | 7,711  |
| L26 | All Branches                   | 5,462  | 5,242  |
| L27 | Bookmobile/Outreach            | 4,284  | 4,269  |
| L28 | <b>Total (L25 + L26 + L27)</b> | 15,032 | 17,222 |

Audiovisual Circulation Videos

|     |                                |         |         |
|-----|--------------------------------|---------|---------|
| L29 | Main Library                   | 105,427 | 96,713  |
| L30 | All Branches                   | 72,970  | 70,531  |
| L31 | Bookmobile/Outreach            | 4,653   | 4,647   |
| L32 | <b>Total (L29 + L30 + L31)</b> | 183,050 | 171,891 |

Audiovisual Circulation Other

|     |                     |        |       |
|-----|---------------------|--------|-------|
| L33 | Main Library        | 17,899 | 9,426 |
| L34 | All Branches        | 6,579  | 5,708 |
| L35 | Bookmobile/Outreach | 205    | 298   |

|                               |   |         |         |
|-------------------------------|---|---------|---------|
| L36                           | Total (L33 + L34 + L35)                     | 24,683  | 15,432  |
| Audiovisual Circulation Total |   |         |         |
| L37                           | Main Library (L21 + L25 + L29 + L33)        | 136,701 | 122,204 |
| L38                           | All Branches (L22 + L26 + L30 + L34)        | 91,113  | 86,448  |
| L39                           | Bookmobile/Outreach (L23 + L27 + L31 + L35) | 9,972   | 9,867   |
| L40                           | Total (L24 + L28 + L32 + L36)               | 237,786 | 218,519 |

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Other Materials

|     |                         |       |       |
|-----|-------------------------|-------|-------|
| L41 | Main Library            | 2,946 | 3,015 |
| L42 | All Branches            | 1,675 | 2,195 |
| L43 | Bookmobile/Outreach     | 24    | 139   |
| L44 | Total (L41 + L42 + L43) | 4,645 | 5,349 |

#### Total Circulation

|     |                                       |         |         |
|-----|---------------------------------------|---------|---------|
| L45 | Main Library (L17 + L37 + L41)        | 307,392 | 295,986 |
| L46 | All Branches (L18 + L38 + L42)        | 208,157 | 214,892 |
| L47 | Bookmobile/Outreach (L19 + L39 + L43) | 27,529  | 27,960  |

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

Note: Do not include databases.

|     |  |         |         |
|-----|--|---------|---------|
| L48 | Use of Electronic Material                     | 58,439  | 47,812  |
| L49 | Total Circulation (L20 + L40 + L44 + L48)      | 601,517 | 586,650 |
| L50 | Successful Retrieval of Electronic Information | 56,017  |         |

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

|     |                         |         |         |
|-----|-------------------------|---------|---------|
| L51 | Main Library            | 114,153 | 105,536 |
| L52 | All Branches            | 68,812  | 63,002  |
| L53 | Bookmobile/Outreach     | 7,127   | 7,049   |
| L54 | Total (L51 + L52 + L53) | 190,092 | 175,587 |

### Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include

Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

|    |                               |   |  |
|----|-------------------------------|---|--|
| M1 | Other Measures of Library Use | Seed library checkouts and in-house use |  |
| M2 | Use Statistics                | 166,442                                 |  |

### Interlibrary Cooperation (N1 - N6)

Loaned To

|    |                         |       |       |
|----|-------------------------|-------|-------|
| N1 | Print                   | 4,459 | 2,907 |
| N2 | Nonprint                | 0     | 0     |
| N3 | <b>Total (N1 + N2):</b> | 4,459 | 2,907 |

Borrowed From

|    |                         |       |       |
|----|-------------------------|-------|-------|
| N4 | Print                   | 5,182 | 1,009 |
| N5 | Nonprint                | 0     | 0     |
| N6 | <b>Total (N4 + N5):</b> | 5,182 | 1,009 |

### Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category.

Infant/Toddler - *number of programs*

|    |                             |     |     |
|----|-----------------------------|-----|-----|
| O1 | Main Library                | 64  | 96  |
| O2 | All Branches                | 43  | 45  |
| O3 | Bookmobile/Outreach         | 4   | 1   |
| O4 | <b>Total (O1 + O2 + O3)</b> | 111 | 142 |

Infant/Toddler - *number of attendees*

|    |                             |       |       |
|----|-----------------------------|-------|-------|
| O5 | Main Library                | 1,921 | 2,162 |
| O6 | All Branches                | 1,239 | 1,229 |
| O7 | Bookmobile/Outreach         | 157   | 30    |
| O8 | <b>Total (O5 + O6 + O7)</b> | 3,317 | 3,421 |

Preschool - *number of programs*

|     |                               |     |     |
|-----|-------------------------------|-----|-----|
| O9  | Main Library                  | 128 | 131 |
| O10 | All Branches                  | 58  | 41  |
| O11 | Bookmobile/Outreach           | 93  | 68  |
| O12 | <b>Total (O9 + O10 + O11)</b> | 279 | 240 |

Preschool - *number of attendees*

|     |              |       |       |
|-----|--------------|-------|-------|
| O13 | Main Library | 3,562 | 2,947 |
|-----|--------------|-------|-------|

|   |                                 |        |        |
|---|---------------------------------|--------|--------|
| O14   | All Branches                    | 1,202  | 867    |
| O15   | Bookmobile/Outreach             | 2,277  | 1,550  |
| O16   | <b>Total (O13 + O14 + O15)</b>  | 7,041  | 5,364  |
| <i>Elementary School - number of programs</i>                         |                                 |        |        |
| O17   | Main Library                    | 229    | 234    |
| O18   | All Branches                    | 210    | 179    |
| O19   | Bookmobile/Outreach             | 57     | 61     |
| O20   | <b>Total (O17 + O 18 + O19)</b> | 496    | 474    |
| <i>Elementary School - number of attendees</i>                        |                                 |        |        |
| O21   | Main Library                    | 12,405 | 12,251 |
| O22   | All Branches                    | 9,323  | 7,408  |
| O23   | Bookmobile/Outreach             | 6,570  | 6,091  |
| O24   | <b>Total (O21 + O22 + O23)</b>  | 28,298 | 25,750 |
| <i>Young Adult (age 12 and older) - number of programs</i>            |                                 |        |        |
| O25   | Main Library                    | 39     | 51     |
| O26   | All Branches                    | 50     | 56     |
| O27   | Bookmobile/Outreach             | 23     | 28     |
| O28   | <b>Total (O25 + O26 + O27)</b>  | 112    | 135    |
| <i>Young Adult (age 12 and older) - number of attendees</i>           |                                 |        |        |
| O29   | Main Library                    | 1,100  | 288    |
| O30   | All Branches                    | 1,611  | 1,159  |
| O31   | Bookmobile/Outreach             | 684    | 499    |
| O32   | <b>Total (O29 + O30 + O31)</b>  | 3,395  | 1,946  |
| <i>Adult Programs - number of programs</i>                            |                                 |        |        |
| O33   | Main Library                    | 396    | 316    |
| O34   | All Branches                    | 245    | 218    |
| O35   | Bookmobile/Outreach             | 174    | 168    |
| O36   | <b>Total (O33 + O34 + O35)</b>  | 815    | 702    |
| <i>Adult Programs - number of attendees</i>                           |                                 |        |        |
| O37   | Main Library                    | 6,070  | 5,217  |
| O38   | All Branches                    | 5,056  | 4,992  |
| O39   | Bookmobile/Outreach             | 7,726  | 7,120  |
| O40   | <b>Total (O37 + O38 + O39)</b>  | 18,852 | 17,329 |
| <i>Programs Directed at Multiple Age Levels - number of programs</i>  |                                 |        |        |
| O41   | Main Library                    | 80     | 0      |
| O42   | All Branches                    | 80     | 0      |
| O43   | Bookmobile/Outreach             | 0      | 0      |
| O44   | <b>Total (O41 + O42 + O43)</b>  | 160    | 0      |
| <i>Programs Directed at Multiple Age Levels - number of attendees</i> |                                 |        |        |
| O45   | Main Library                    | 3,718  | 0      |
| O46   | All Branches                    | 3,527  | 0      |

|                           |  |        |        |
|---------------------------|--|--------|--------|
| O47                       | Bookmobile/Outreach                                    | 0      | 0      |
| O48                       | Total (O45 + O46 + O47)                                | 7,245  | 0      |
| Total Number Of Programs: |  |        |        |
| O49                       | Main Library (O1 + O9 + O17 + O25 + O33 + O41)         | 936    | 878    |
| O50                       | All Branches (O2 + O10 + O18 + O26 + O34 + O42)        | 686    | 589    |
| O51                       | Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43) | 351    | 354    |
| O52                       | Total (O4 + O12 + O20 + O28 + O36 + O44)               | 1,973  | 1,821  |
| Total Program Attendance: |  |        |        |
| O53                       | Main Library (O5 + O13 + O21 + O29 + O37 + O45)        | 28,776 | 25,904 |
| O54                       | All Branches (O6 + O14 + O22 + O30 + O38 + O46)        | 21,958 | 17,867 |
| O55                       | Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47) | 17,414 | 15,486 |
| O56                       | Total (O8 + O16 + O24 + O32 + O40 + O48)               | 68,148 | 59,257 |

### Intellectual Freedom (P1 - P6)

|    |                          |  |   |
|----|--------------------------|--|---|
| P1 | Title of Challenged Work |  | 0 |
| P2 | Type of Work             |  |   |
| P3 | Grounds for Challenge    |  |   |
| P4 | Initiator of Challenge   |  |   |
| P5 | Status of Material       |  |   |
| P6 | Comments                 |  |   |

### Technology (Q1 - Q5)

|    |  |         |        |
|----|--|---------|--------|
| Q1 | Number of Internet Computers Used by General Public                    | 67      | 67     |
| Q2 | Number of People Formally Trained by Staff to Use Electronic Resources | 1,317   | 1,604  |
| Q3 | Does the library provide wireless internet access (Wi-Fi) for patrons? | Yes     | Yes    |
| Q4 | Wireless Sessions - Annually   | 44,401  | 31,754 |
| Q5 | Number of Web User Sessions  | 128,161 |        |



## Planning and Evaluation (S1)

- S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et
- FY16 was another year of significant statistical growth for Madison County Public Library. We saw double-digit percentage growth in reference transactions, library collection, interlibrary loan usage, public computer usage and total program attendance. We link the growth in computer usage directly to the increase in bandwidth we were able to achieve last year with the help of e-Rate funding. Prior to FY16, we had been seeing a consistent decline in the use of our library internet computers. We are grateful to KDLA and the help of e-Rate consultants Katherine Adelberg and Lauren Abner. We once again expanded our "Summer Food" program, adding a new sponsor in Berea (Grow Appalachia and Berea College), which enabled us to add breakfast to the daily meal offerings at our Berea location. We also extended the idea to include free lunch for all ages during Thanksgiving week, and a free community lunch for all ages the week of Christmas. This expansion enabled us to engage many more partners, including local civic clubs, student and church groups, the Kentucky Blood Center, and out local farmers markets. On the programming front, we had our third annual Know-It-All Festival which drew more than 1,500 participants to the two-day lineup of 20-minute microworkshops. Our first library cooking competition, based on the Food Network show Chopped, was a rousing success -- it was well-attended, it involved many community partners, it helped draw attention to food security issues in our community, and it helped us launch our library's YouTube presence, as the event was live-streamed to our YouTube Channel. Part of our three-year Strategic Plan includes extending the participatory reach of the library through social media -- creating opportunities for homebound customers to participate virtually in real time in programs held at the library. Another successful partnership series was the "How Does Your Garden Grow" series presented with Sustainable Berea, the Berea Urban Farm, Grow Appalachia, and the Madison County Extension Office. This monthly gardening series features various planning, growing, harvesting, and preserving garden topics and has been very well-attended throughout the year. In the spring of 2016, we participated in the George Ella Lyon/KY Arts Council initiative, "Where I'm From." we held workshops throughout the community and collected more than 100 poems which were sent to the KAC for inclusion on the website. We hosted a big community reading at the end of the program at the Loyal Jones Appalachian Center at Berea College. This programming focus was clearly reflected in our numbers -- we ranked 4th in the state in adult program attendance and 6th in the state in overall number of programs and program attendance. At the September 2015 meeting of the board of trustees, we swore in our
- Response has been entered.*

newest trustee, Jackie Couture, an archivist at Eastern Kentucky University. Trustee Judy Flavell was reappointed for a second term in November 2015. This spring, the board approved the library's first-ever long-range plan for facility growth. This plan clearly shows the need for growth in our library facilities, and has made it possible for us to begin planning expansions at both locations. We filed a Notice of Intent to apply for library construction funding through KDLA this fall. Facility-wise, we continued to deal with the vagaries of aging buildings. Plumbing and HVAC issues plagued both locations throughout the year, and systems had significant overhaul and replacement.

## Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

|     |                                       |     |     |
|-----|---------------------------------------|-----|-----|
| T1  | Board Reimbursement of Expense Policy | Yes | Yes |
| T2  | Conflict of Interest Policy           | Yes | Yes |
| T3  | Ethics Policy                         | Yes | Yes |
| T4  | Fiscal Responsibility Policy          | Yes | Yes |
| T5  | Investment Policy                     | Yes | Yes |
| T6  | Open Records Policy                   | Yes | Yes |
| T7  | Procurement Code Policy               | Yes | Yes |
| T8  | Sponsorship Policy                    | Yes | Yes |
| T9  | Trustee Orientation Policy            | Yes | Yes |
| T10 | Whistleblower Policy                  | Yes | Yes |

## Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

|      |      |                   |                          |
|------|------|-------------------|--------------------------|
| V1.1 | Day  | Wednesday         | <i>Wednesday</i>         |
| V1.2 | Week | Third Week        | <i>Third Week</i>        |
| V1.3 | Time | 7:30 PM - 8:00 PM | <i>7:30 PM - 8:00 PM</i> |

President or Chair

|      |   |                   |                         |
|------|---|-------------------|-------------------------|
| V2.1 | Name:   | Dr. Chris Boni    | <i>Dr. Chris Boni</i>   |
| V2.2 | P.O. Box or Street:                                   | 361 Bowerwood Dr. | <i>361 Bowerwood Dr</i> |
| V2.3 | City:   | Richmond          | <i>Richmond</i>         |
| V2.4 | Zip:  | 40475             | <i>40475</i>            |
| V2.5 | Phone:  | (859) 248-8215    | <i>(859) 248-8215</i>   |
| V2.6 | Term Expires (MM/DD/YYYY):                            | 01/01/18          | <i>01/01/18</i>         |
| V2.7 | Term  | Second Term       | <i>Second Term</i>      |
| V2.8 | Number of Regularly Scheduled Board Meetings Attended | 11                | <i>11</i>               |

|                              |  |                          |                                 |
|------------------------------|--|--------------------------|---------------------------------|
| V2.9                         | Number of Library Related Professional Conferences and or Workshops Attended | 0                        | 0                               |
| Vice President or Vice Chair |  |                          |                                 |
| V3.1                         | Name:  | Judy Flavell             | <i>Judy Flavell</i>             |
| V3.2                         | P.O. Box or Street:  | 2479 Lancaster Road      | <i>2479 Lancaster Road</i>      |
| V3.3                         | City:  | Richmond                 | <i>Richmond</i>                 |
| V3.4                         | Zip:   | 40475                    | <i>40475</i>                    |
| V3.5                         | Phone:   | (859) 625-2223           | <i>(859) 625-2223</i>           |
| V3.6                         | Term Expires (MM/DD/YYYY):   | 01/01/20                 | <i>01/01/16</i>                 |
| V3.7                         | Term   | Second Term              | <i>First Term</i>               |
| V3.8                         | Number of Regularly Scheduled Board Meetings Attended                        | 10                       | <i>10</i>                       |
| V3.9                         | Number of Library Related Professional Conferences and or Workshops Attended | 0                        | 0                               |
| Secretary                    |  |                          |                                 |
| V4.1                         | Name:  | Jackie Couture           | <i>Vacant</i>                   |
| V4.2                         | P.O. Box or Street:  | 2277 Brassfield Road     | <i>Vacant</i>                   |
| V4.3                         | City:  | Richmond                 | <i>Vacant</i>                   |
| V4.4                         | Zip:   | 40475                    | <i>40475</i>                    |
| V4.5                         | Phone:   | (859) 314-8145           | <i>(555) 555-5555</i>           |
| V4.6                         | Term Expires (MM/DD/YYYY):   | 01/01/18                 | <i>01/01/15</i>                 |
| V4.7                         | Term   | Filling Unexpired Term   | <i>First Term</i>               |
| V4.8                         | Number of Regularly Scheduled Board Meetings Attended                        | 9                        | 0                               |
| V4.9                         | Number of Library Related Professional Conferences and or Workshops Attended | 0                        | 0                               |
| Treasurer                    |  |                          |                                 |
| V5.1                         | Name:  | Nola Newman              | <i>Nola Newman</i>              |
| V5.2                         | P.O. Box or Street:  | 348 Opossum Kingdom Road | <i>348 Opossum Kingdom Road</i> |
| V5.3                         | City:  | Berea                    | <i>Berea</i>                    |
| V5.4                         | Zip:   | 40403                    | <i>40403</i>                    |
| V5.5                         | Phone:   | (859) 200-5235           | <i>(859) 200-5235</i>           |
| V5.6                         | Term Expires (MM/DD/YYYY):   | 01/01/19                 | <i>01/01/19</i>                 |
| V5.7                         | Term   | First Term               | <i>First Term</i>               |
| V5.8                         | Number of Regularly Scheduled Board Meetings Attended                        | 10                       | 6                               |

|        |   |                          |                                   |
|--------|---|--------------------------|-----------------------------------|
| V5.9   | Number of Library Related Professional Conferences and or Workshops Attended  | 0                        | 0                                 |
| Member |   |                          |                                   |
| V6.1   | Name:   | Phillis Adams            | <i>Phillis Adams</i>              |
| V6.2   | P.O. Box or Street:   | 109 Pleasant Ridge Drive | <i>109 Pleasant Ridge Drive</i>   |
| V6.3   | City:   | Richmond                 | <i>Richmond</i>                   |
| V6.4   | Zip:  | 40475                    | <i>40475</i>                      |
| V6.5   | Phone:  | (859) 200-0258           | <i>(859) 200-0258</i>             |
| V6.6   | Term Expires (MM/DD/YYYY):  | 01/01/17                 | <i>01/01/17</i>                   |
| V6.7   | Term  | Filling Unexpired Term   | <i>Filling Unexpired Term</i>     |
| V6.8   | Number of Regularly Scheduled Board Meetings Attended   | 11                       | 6                                 |
| V6.9   | Number of Library Related Professional Conferences and or Workshops Attended  | 0                        | 0                                 |
|        | Does your library collect a statistic that you think other Kentucky libraries should collect?   |                          | <i>Response has been entered.</i> |
|        | Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report. |                          |                                   |