

**Madison County Public Library
Board Minutes
Berea, Kentucky 40403
Monday, July 16, 2012**

Members :

Ray DeSloover
Chris Boni
Judy Flavell
Marietta McBride

Others Present:

Ruthie Maslin
Pam Benge
Roger Barger

Abbie Harris
Terry Griffin
Debbie Howell

President DeSloover called the meeting to order at 7:00 PM.

Agenda

- Chris Boni moved and Marietta McBride seconded a motion to accept the agenda. The motion passed.

Minutes from June Board Meeting:

- Marietta McBride moved and Chris Boni seconded a motion to approve the June minutes as submitted. The motion passed.

Staff Report:

- Terry Griffin and Debbie Howell, who both work at the Berea location, talked about their work with the library, with a focus on special orders and special materials processing.

Finance Report:

- Pam Benge reviewed the financial and budget sections.
- Judy Flavell moved and Chris Boni seconded a motion to approve the report as submitted. The motion passed.

Director's Report:

- Ruthie reviewed the director's report highlighting usage and programming statistics and capital projects. She also discussed several issues at the Richmond building, including HVAC issues (excessive heat and leaking units) and the hole in the parking lot. The Board asked her to find 2 or 3 roofing/HVAC consultants to look at the situation and make presentations to the Board. They also asked her to continue efforts to find the reason for the hole in the parking lot and to get it filled immediately.

Friends Report:

- The Friends did not meet in June, thus there was no report.

Regional Report

- The Regional report was distributed.

Old Business:

- Judy Flavell moved and Marietta seconded a motion to approve travel to and attendance at the week-long PLA Strategic Planning Boot Camp in Nashville for Ruthie and Christina Cornelison with travel and tuition expenses not to exceed \$3,000. The motion passed.

New Business:

- Chris Boni moved and Marietta McBride seconded a motion to engage Craft, Noble & Associates, CPA, for the Library's annual audit.
- Judy Flavell moved and Chris Boni seconded a motion to approve the new evaluation tool developed and tested by staff during the past fiscal year.
- Marietta McBride moved and Chris Boni seconded a motion to surplus obsolete equipment and supplies.
- All motions passed.

Adjournment

- Chris Boni moved and Judy Flavell seconded a motion to adjourn the meeting at 8:20 p.m. The motion passed.

Respectfully Submitted, Ruthie Maslin and Abbie Harris.

The next meeting is at 7:00 p.m. Monday, August 20, in Richmond.