Madison County Public Library
Board Minutes
Richmond, Kentucky 40475
Monday, August 20, 2012

Members :	**Others Present:**	
Ray DeSloover	Ruthie Maslin	Kathy Randles
Chris Boni	Anne VanWilligen	Greg Puckett
Judy Flavell	Roger Barger	Deb Davidson
Marietta McBride	Pam Benge	Cliff Croxford
Jim Davis		1 community member

President DeSloover called the meeting to order at 7:00.

Agenda

- Judy Flavell made and Chris Boni seconded a motion to accept the agenda. The motion passed.

Minutes from July Board Meeting:

- Marietta McBride made and Jim Davis seconded a motion to approve the July minutes as submitted. The motion passed.

Staff Report:

- Deb Davidson and Cliff Croxford outlined the library's Popular Authors Club, which they handle. They also described their histories with the library.

Finance Report:

- Pam Benge reviewed the financial and budget sections.
- Chris Boni made Judy Flavell seconded a motion to approve the report as submitted. The motion passed.

Director's Report:

- Ruthie reviewed the director's report highlighting the TDS winter reading program.

Regional Report

- Anne pointed out that while we are seeing increases in usage, many libraries are experiencing decreases. The KPLA conference will be in Lexington April 8-10, 2013, with many trustee sessions on April 9.

Old Business:

- Ruthie reviewed the repairs to the Richmond parking lot.
- Roofers will make presentations to the board soon.

- Director Evaluation – Ruthie will email sample evaluations and information on a training session to each board member.
- Staff Handbook – Greg Puckett will review the revised staff handbook, and then Ruthie will present it to the board.

New Business:

- Jim Davis made and Judy Flavell seconded a motion to allow Lee countians Timothy and Sherry Wolf privileges with this library. Motion passed.
- Marietta McBride made and Chris Boni seconded a motion to accept the FY 2012 annual report. The motion passed.
- Jim Davis made and Judy Flavell seconded a motion to declare the items specified in the attached list surplus property in accordance with KRS 45A.425. The 44 items on the list include the following: broken adding machine, broken printer, multi-button phones, phone system components, ballasts (lighting). Two items were acquired for use in office settings. The 12 ballasts were used in fluorescent light fixtures in the library buildings. These items on the list are no longer usable due to age, disrepair, and/or obsolescence. Therefore they will be sent to the local electronic recycling center. The phones and components were replaced by an expanded system. They will be offered for use by another library or non-profit. The motion passed.
- Chris Boni made and Judy Flavell seconded a motion to keep the following tax rates (rates the same as last year): 5.6 for real property, 12 for personal property and 3.5 for motor vehicles. The motion passed.
- The November board meeting will be a special called meeting on November 26.
- Chris Boni made and Jim Davis seconded a motion that the Madison County Library Board adjourn to closed session under KRS 61.810(1)(b) to discuss consideration of purchase of property for the Library. The reason is to discuss consideration of land. The motion passed. The Madison County Public Library board went into executive session at 7:58 PM. The Board asked the following individuals to remain in the closed session: Ruthie Maslin, Roger Barger, Greg Puckett, Pam Benge. The Madison County Public Library Board reconvened the open meeting at 8:24 PM. No action was taken.

Adjournment

- Judy Flavell made and Marietta McBride seconded a motion to adjourn the meeting at 8:26 p.m. The motion passed.

Respectfully Submitted, Kathy Randles.

The next meeting is at 7:00 p.m. Monday, Sept. 17 in Berea.

Apc Smart UPS 700	SU700RM2U	AS021011700
OPTI UPS 1500C	ES1500C	681270900642
Speco	DVR X4/IP	815140702042
VODAVI	DHD-04/Dolphin	DOY1L1604
UMAX	Astra 2100U	HAF0019BD043558
VODAVI	MODEL:5000-00	sbk119043
VODAVI 8-BUTTON PHONE	IN9011-71	sbk111108
VODAVI 8-BUTTON PHONE	IN9011-71	sbe211787
VODAVI 8-BUTTON PHONE	IN9011-71	sbk111180
VODAVI 8-BUTTON PHONE	IN9011-71	sbe211772
VODAVI 8-BUTTON PHONE	IN9011-71	sbk111010
VODAVI 8-BUTTON PHONE	IN9011-71	sbh114399
VODAVI 8-BUTTON PHONE	IN9011-71	sbk111161
VODAVI 24-BUTTON PHONE	IN9015-71	sbk115176
VODAVI 24-BUTTON PHONE	IN9015-71	sbk115160
VODAVI 24-BUTTON PHONE	IN9015-71	sbk212796
VODAVI 24-BUTTON PHONE	IN9015-71	sbk115150
VODAVI 12-BUTTON PHONE	IN9014-71	sbl116015
VODAVI 12-BUTTON PHONE	IN9014-71	sbl115992
VODAVI SINGLE LINE ADAPTER	9854-00	sbk113794
VODAVI 24-BUTTON PHONE	IN9015-71	SBJ115814
VODAVI 24-BUTTON PHONE	IN9015-71	SBJ116615
VODAVI 24-BUTTON PHONE	IN9015-71	SBJ115600
VODAVI 24-BUTTON PHONE	IN9015-71	SBJ116623
VODAVI 8-BUTTON PHONE	IN9011-71	SBH114332
VODAVI 8-BUTTON PHONE	IN9011-71	SBI113646
VODAVI 8-BUTTON PHONE	IN9011-71	SBI113761
VODAVI 8-BUTTON PHONE	IN9011-71	SBI119707
VODAVI	MODEL:5000-00	SBJ120939
VODAVI	DHD-04/Dolphin	DOY1E0424