

**Madison County Public Library
Board Minutes
Richmond, Kentucky 40475
Monday, September 17, 2012**

Members :	Others Present:	
Ray DeSloover	Ruthie Maslin	Anne Lawson
Chris Boni	Pam Benge	Greg Puckett
Jim Davis	Abbie Harris	
Marietta McBride	Katlyn Ramsey	

President DeSloover called the meeting to order at 7:00 PM.

Agenda

- Marietta McBride made and Jim Davis seconded a motion to accept the agenda. The motion passed.

Minutes from August Board Meeting:

- Marietta McBride made and Chris Boni seconded a motion to approve the August minutes as submitted. The motion passed.

Staff Report:

- Katlyn Ramsey and Anne Lawson, both Circulation Clerks in Berea, talked about their work and history with the library, focusing on book mending and readers' advisory.

Closed Session

- Marietta McBride moved and Chris Boni seconded a motion to amend the agenda and adjourn to closed session under KRS 61.810(1)(b) to discuss consideration of purchase of property for the Library. The reason is to discuss consideration of land. The motion passed. The Madison County Public Library board went into executive session at 7:20 PM. The Board asked the following individuals to remain in the closed session: Ruthie Maslin, Greg Puckett, Pam Benge. The Madison County Public Library Board reconvened the open meeting at 7:41 PM.
- Jim Davis moved and Chris Boni seconded a motion to test the property under consideration for purchase for asbestos. The motion passed.

Finance Report:

- Pam Benge reviewed the financial and budget sections.
- Chris Boni made Jim Davis seconded a motion to approve the report as submitted. The motion passed.

Director's Report:

- Ruthie reviewed the director's report.

Regional Report

- Ruthie Maslin distributed copies of the new Library Trustees' Manual.

Old Business:

- Ruthie distributed packets of director evaluation tools from several other libraries in Kentucky for board members to review.

New Business:

- Ruthie reported that the staff handbook draft has been reviewed by counsel and revisions are being made. The final draft will be available before or at the next board meeting.
- Marietta moved and Chris seconded a motion to hold a "Food for Fines" amnesty week November 5-10, 2012. The motion passed.
- Chris moved and Marietta seconded a motion to set the official library holiday closing schedule for the 2012-13 season, noting the library will be closed on the actual days of the holidays (Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day). The motion passed.
- Ruthie reviewed proposed changes to the organizational structure vis à vis staffing that has been in the works for several months.

Adjournment

- Marietta made and Jim seconded a motion to adjourn the meeting at 8:22 p.m. The motion passed.

Respectfully Submitted, Abbie Harris and Ruthie Maslin.

The next meeting is at 7:00 p.m. Monday, October 15 in Richmond.